

Washington Outboard Club  
P.O. Box 1226  
West Sacramento, CA 95691  
Board Meeting  
January 15, 2019

Board Members/Officers Present: Gary Voet, Commodore, Thurman Watson, Vice Commodore, Guy Brown Secretary Tom Harina, Purser, Board Members, Rich Alcartado (2018-2019), Sam Bobb (2018-2019), Roger Hanney (2019-2020), Dean Needham (2019-2020).

Board Members/Officers Absent: Tom McKenzie (2018-2019).

Members present: Port Captain Charlie Kite.

The meeting was called to order by Commodore Gary Voet at 5:45 p.m.

Secretary Guy Brown read the December 18, 2018 Board Meeting Minutes. The minutes were approved as read.

Purser Tom Harina read the Purser's Report for December 2018 (encl 1).

Income from all sources: \$10.12. (Renewals/Membership \$, Keys \$, Clothing Sales \$, Dinner Sales \$, Raffle Sales \$, Keys \$, Window Sticker(s) \$, Reimbursement \$, Interest \$10.12.

Expenses \$1,672.96 (W.S. Monthly Fee \$75.00, W.S. Yearly Administrative Fee, Clothing Sales \$, Derby Prizes/Food \$, Office Supplies \$140.47, Maintenance \$344.47, Ramp \$, Dock \$, Gangway\$, Parking \$75.00, Raffle \$500.00, Window Sticker \$, Keys \$, Yolo County ramp and dock property taxes \$, VFW Hall \$, Secretary of State \$20.00, P.O. Box annual rent \$250.00, Port Sign \$168.02).

Funds available December 31, 2018 \$61,730.46. Funds available December 31 2017 \$7,609.41. It was approved as presented.

The Purser reported to the Board that he received no 2018, 2017, 2016, 2015, 2014, 2013, 2012 financial records from the previous Purser, e.g. no checking, savings or port maintenance account statements, CPA quarterly or annual audit reports, no federal or state tax returns. A search of the shed contents (where the Purser said the records were) by he and the Secretary found no such records there.

The Commodore will call Rick Tietz, one of the Club members on the signature card with Northern Bank, our previous bank, and ask him to contact the bank and request Club statements still available to them.

Old Business:

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Charlie Kite and Palm Tree Pruning and Gravel Spreads. The Commodore thanked Charlie and Rich Altarcado for their outstanding efforts as well as the many volunteers who helped. One palm tree removed, 19 palm trees and two oaks were pruned and the interior and outside parking areas graveled and graded. Final expenses were: palm trees pruning \$1,560, 30 tons of gravel \$400.

Ramp Update. The Ramp Team (Ross Peabody, Cal Gladden (Club Member) and Mick Ramos (Club Member) are looking at the proposal to perform an underwater survey of the area under and surrounding the ramp, gangway & dock. Cal & Ross are going to conduct an initial survey of their own. Cal, who heads the team, will make a presentation to the board, as to their findings and a more finite cost and plan. For now, the initial proposal is on hold pending Cal and Ross' review and presentation to the Board. The Commodore will identify Rich Altarcado and Tim Hofer to the Ramp Team as members knowledgeable of prior and existing ramp conditions. The long-term objective is to be able to launch all boats at a mean low tide with at least three feet of water under the stern.

New Business

Commodore:

Club Job Descriptions (JDs).

The Secretary provided a complete set of the JDs to the Commodore and copies to all other Officers, Board Members, Steve Rath & Port Captain Charlie Kite. The Board Members received a set of the four Board Member JDs.

The Commodore explained the need for the Board Members job descriptions. The following Board Members volunteered to serve as: Sam Bobb, VFW Hall Coordinator, Roger Hanney Striper Derby, Dean Needham Volunteers and Rick Altarcado Food.

Steve Rath volunteered for the Raffles Coordinator JD.

Port Captain and Assistant Port Captain JDs:

Copies of both were given to Charlie Kite, our Port Captain.

The Commodore will call Charles Johnson, our current Assistant Port Captain. He will explain the Club's growing need for actively involved persons in this role and ask him if he wishes to continue. The Commodore will advise Charlie of Charles decision.

Charlie will interview other members interested in serving as Assistant Port Captain and bring them to the Board for approval.

One Board Member questioned whether or not we needed so much "structure" to get things done and if its limited members being able to "pitch in" whenever they see the need.

In summary the Commodore indicated we are becoming more structured in who does what on behalf of the Club. He indicated any member interested in wanting to do something they feel is needed is to coordinate with the responsible Club coordinator prior to taking action on their own.

Bylaws possible change open for discussion.

## **SECTION 8. CATEGORIES**

### **CURRENT BYLAW:**

(A) Regular Members - shall be all such persons age 18 or over, who intend to participate in all affairs of the Club and have been approved by the Club membership. They are entitled to vote. They and their immediate family members age 18 and over shall have the privilege to hold office.

### **PROPOSED CHANGE:**

A) Regular Members - Shall be all such persons age 18 or over, who intend to participate in all affairs of the Club and have been approved by the Club membership. They are entitled to vote.

## **ARTICLE IX. BY-LAWS**

### **CURRENT BY-LAW:**

#### **SECTION 2. AMENDMENT**

The By-laws of this Club may be amended by a majority of the members voting. The text of any proposed amendment must be submitted to the Board of Directors for approval. Once approved, notification (via letter, email or club website) must be sent to all members at least ten days prior to a vote on the amendment. Changes judged by the Board to be minor will be postponed until the December meeting.

### **PROPOSED CHANGE:**

#### **SECTION 2. AMENDMENT**

The text of any proposed major amendment must be submitted to the Board of Directors for approval. Once approved, notification (via letter, email or club website) must be sent to all members at least ten days prior to a vote on the amendment at a general membership meeting. Changes judged by the Board to be minor can be approved by the board at a board meeting.

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Secretary:

599 members, 254 on the Waiting List.

Disabled Members Documentation Review. William H. Fitch, Bobby G. Ingram, James Y. Lew. All three were approved. The Secretary reviewed the results of our 2018 reconstruction of our disabled members documentation. We started with 56 "D" members. Two members dropped their "D" status, three were disapproved for not submitting required documentation or not meeting By-Laws criteria and recorded as "R", 18 have been approved and 33 have contacted the Secretary regarding submitting documentation or not replied at all. The Secretary reviewed a draft 2<sup>nd</sup> letter to the 33 outstanding members and reviewed it with the Board. The letter will be mailed out on or about January 22<sup>nd</sup>.

Ramp CAD/CAM Drawing. Member Garcia Genero, a CAD/CAM Technician, met with the Secretary, former Commodore Tom McKenzie, Board Member Rich Altarcado and Port Captain Charlie Kite. He has obtained Google Earth pictures of our facility and taken measurements of the ramp, gangway & docks. He has begun developing overhead and side profiles of our ramp with explanatory remarks. The renderings can be used by the Board to discuss current conditions and guide our on-going needs and explain them to our members

Buddy List. It has discontinued as no one has used it since its inception.

2019 Tide Table Books. The 2019 tide tables are on our web site. The Secretary obtained 100 free hard copies for our members. Some were handed out at the January Membership Meeting, more to the palm tree pruning volunteers. Charlie has put one on the Port bulletin board. We will put out a limited number at the February & March Membership Meetings. Charlie will make copies available to our February to August volunteers. The rest will be put out at the September and October Membership Meetings.

Web Site "Fishing Techniques". The "Introduction" and "January Tactics" are on our web site as of today. The Secretary completed developing the information for members on how to fish the Port/D.W.S.C for the fish species available by technique and month of the year. The initial draft was reviewed by Al Fong of Fisherman's Warehouse and Board Member Roger Hanney for "Drifting Live Bait". For the next 11 months we will have one or two monthly versions of the Tactics on the web site, e.g. in late February February and March, in late January January and February. The monthly Tactics vary as to species available, most successful tactics to use. Suggested changes are to be referred to the Secretary.

Review Calendar of Activities. The calendar (encl 3) was reviewed. It was agreed to:

Move the Friday February Ramp Cleaning to Friday March 22<sup>nd</sup>.

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Have a Spring Striper Derby March 23<sup>rd</sup> and combine it with our annual Picnic scheduled for May. Roger Hanney proposed the derby. The Commodore will check with the other Peninsula Users Group (PUG) Clubs regarding obtaining exclusive use from 5-5. \$60 for the Permit, \$1,500 and \$1,000 for prizes were approved. Roger said we will have a "slot-limit" to determine the winners. Roger will coordinate with Rick Tietz on not having trophies if they cost us. The Secretary will send a draft flyer to Roger for review and send the final version to the web site. Copies of the flyer will be placed on the Port BB and copies available at the February and March Membership Meetings. Roger & Dean Needham, Volunteers Coordinator, will make announcements at the February and March Membership Meetings regarding the event and sign-up volunteers.

Saturday April 20<sup>th</sup> VFW Hall Steak Dinner. \$1,500 approved for food and \$800 approved for raffle prizes and tickets. The Secretary will send a draft flyer to Rich and Steve for review and send the final version to the web site. Copies of the flyer will be placed on the Port BB and copies available at the February, March & April Membership Meetings. Steve Rath & Dean Needham, Volunteers Coordinator, will make announcements at these meetings regarding the event and sign-up volunteers.

Shriners Hospital. Rich Altarcado provided the Secretary a thank you letter for our donations. Roger Hanney reported that he has already received one member's request for a Shriners review and interview for a seriously burned child.

Audit. Rich Altarcado inquired on the status. Tom Harina indicated we should be able to complete one for 2018 within a month or two after completing his review of our current and former banks' Jan-Dec 2018 records. We may be able to conduct a "qualified" audit of the 2017 year after completing the Purser completes the 2018 audit and he has reviewed our former banks' Jan-Dec 2017 records.

Liability Insurance. Rich Altarcado asked if our insurer contacts us when a claim is made on our insurance. The Commodore will check with our insurer and report back to the Board.

Commodore Gary Voet adjourned the meeting at 8:45.

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Guy Brown

Secretary

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